

Pricing and Packaging

Pricing	Essentials version	Premium version
Transaction fee ¹		Online booking: 5 € / 6 \$ / 5 £ Offline booking: 15 € / 16 \$ / 15 £
Monthly fee		
Support Request Fee ²	22 € / 25 \$ / 22 £ per Request	
More than 100 traveler profiles	Not available	Mandatory
Travel Inventory		
Book & manage Lufthansa Group airlines ³ & Joint Venture ⁴ partner airline reservations	•	•
Book & manage additional airline reservations	•	•
Book & manage hotel, rental cars, black cars, & rail across national & global providers	•	•
Earn & spend PartnerPlusBenefit points	•	•
Receive corporate deals (CNRs) & corporate loyalty points with Lufthansa Group airlines ³ & Joint Venture airline partners ⁴	Available after upgrade to Premium	•
Navan exclusive hotel rates	•	•
Support hotel & car corporate deals (CNRs)	Available after upgrade to Premium	•
Capabilities		
One stop shop for business travel	•	•
Ability to create custom traveler profiles	•	•
Desktop and mobile app for simplified booking, itinerary management & support on-the-go	•	•
Ability for travelers to earn personal loyalty rewards with Lufthansa group airlines ³ & Joint Venture partner airlines ⁴	•	•
Ability for travelers to earn personal loyalty rewards with additional partner airlines	•	•
Ability for travelers to earn personal loyalty rewards with hotel, rental car, & rail providers	•	•
Travel Agent Service 24/7/365		
On-the-go notifications for cancellations, delays and more	•	•
Friendly support available 24/7 via chat and phone in local languages ⁵	•	•
Assistance with Lufthansa Group PartnerPlusBenefit redemption bookings through Lufthansa Group during business hours	•	•

Reporting	Essentials version	Premium version
Your own travel spend & travel trends dashboard	•	•
Analytics & reporting	•	•
Ability to set your own custom policy	•	•
Duty of care tools	•	•
Itinerary management tools	•	•
Team Extensions		
Administrative: Setup & reporting	•	•
Delegate: Book for others	•	•
HR & Recruiting: Invite guests	•	•
Team Travel	•	•
Launch Support		
Launch guide	•	•
Launch communication templates	•	•
Travel program manager training	•	•
Integrations (Post-Launch)		
Expense	Available after upgrade to Premium	•
HRIS (Human Resources Information Systems)	Available after upgrade to Premium	•
SSO (single sign-on)	Available after upgrade to Premium	•

¹ "Online" pricing describes the fee charged for a Trip initiated by a user on Navan's App or Site. "Offline" pricing describes the fee charged for a Trip initiated with a Navan support agent's assistance.

² „A „Request" is a single support request, whether addressed across one or multiple interactions (e.g., chats, phone calls, etc).

³ „LHG" means Lufthansa Group, which includes Lufthansa, SWISS, Austrian Airlines, Brussels Airlines, Eurowings and Air Dolomiti.

⁴ „JV" means Lufthansa Group's joint ventures. The Lufthansa Group has participated in four strategically and commercially important joint ventures: the A++ transatlantic joint venture with United Airlines and Air Canada, the J+ bilateral Europe/Japan joint venture with All Nippon Airways (ANA), the commercial Europe - Southeast Asia and Southwest Pacific joint venture with Singapore Airlines, and the Europe-China joint venture with Air China.

⁵ Platform supports all languages. Support is available in English 24/7/365, and German and French support is provided 9AM-5PM (CET), Monday through Friday. Support Request Fee may apply depending on the purchased package.